

# CALL for ICM IPT/AMIGO CONVENTION

2022-1-PT01-KA171-HED-000075162

## INCOMING FLOWS to IPT

A call for applications for "International Credit Mobility" (ICM) scholarships is now open for the destinations/references below ( last table).

The receiving Institution will be Polytechnic University of Tomar

### The Receiving Institution

Name	<b>Polytechnic University of Tomar</b>	Faculty/Department	
Erasmus code (if applicable)	<b>PTOMAR 01</b>		
Address	Tomar	Country/ Country code	<b>Portugal</b>
Contact person name and position	Maria Catroga (IRO Responsible) Luiz Oosterbeek (Project scientific coordinator at IPT)	Contact person e-mail / phone	<a href="mailto:icm@ipt.pt">icm@ipt.pt</a>

Individual applications must be sent to the email [icm@ipt.pt](mailto:icm@ipt.pt) and must refer in the subject: "cand ICM\_ name\_ref". (The name must indicate the first and last name of the applicant without spaces and the Reference must indicate the reference of the scholarship to which the applicant is applying – Last table of this call)

All applications will be analysed by the Jury designated by the President for this purpose and must be received by 17:00 on December 5th, 2024.

### a) INCOMING Staff (Teaching

The applicants should send to [icm@ipt.pt](mailto:icm@ipt.pt) the next documents (in a single email ):

- o Curriculum vitae (europass format; max 5 pages);
- o Copy of passport;
- o Proof of affiliation to the sending University;
- o Motivation letter (max 1 page) that shall include any experience of previous mobility programs and explain how your application will benefit your own academic and research work and how it can contribute to an improvement of procedure in your country and your institution, both in terms of teaching methods learning, whether of research and pedagogic methodologies, the joint pedagogic and research activities, the procedures of academic management and administration, yet both in terms of international quality assurance and cooperation;

- o Diplomas and certificates of qualifications (copy or declaration of honour on the qualifications)
- o Proof of proficiency in Portuguese and/or English (copy or declaration of honour on the qualifications);
- o Work plan including activities chronogram (STA proposed with no need of signatures in this phase – filling in the document in the link):  
[https://portal2.ipt.pt/media/manager.php?src=servico&cmd=file&target=m1\\_NDA2Njc](https://portal2.ipt.pt/media/manager.php?src=servico&cmd=file&target=m1_NDA2Njc)

#### **Selection criteria to Staff**

All applications admitted being evaluated must be graded from 1 (minimum) to 20 (maximum) in each of the three evaluation criteria:

**A. Merit of the Applicant;**

**B. Merit of the Work Programme;**

**C. knowledge and interest in the host country's culture and/or language;**

**D. Number of mobilities carried out within the AMIGO project.**

Applicants will be ranked according to the weighted average of the score obtained in the three criteria, according to the following relative weighting: 40% Merit of the Applicant (A); 40% Merit of the Work Programme (B); 10% knowledge and interest in the host country's culture and/or language (C); 10% number of mobilities done, converted into the following formula (D):

$$\text{Final Score} = (0.40 \times A) + (0.40 \times B) + (0.10 \times C) + (0.10 \times D)$$

Applicants whose application is scored with a final grade lower than 50% are not eligible for granting.

**Criterion A - Merit of the applicant, is evaluated based on two sub-criteria:**

A1. Personal Curriculum (reflecting the professional, scientific and academic career, when applicable with emphasis on international cooperation experience). This criterium has a relative weight of 60% in the Merit of the Applicant.

A2. Motivation letter, with a relative weight of 20% in the Merit of the Applicant. The classification of this sub-criterion should consider the clear identification of the applicant's motifs to submit the application.

A3. Work carried out within the scope of the Network for Environmental Studies of Portuguese-Speaking Countries – REALP. This sub-criterion has a relative weight of 20% in the Merit of the Applicant.

$$\text{Criterion A} = (A1 \times 0.6) + (A2 \times 0.2) + (A3 \times 0.2)$$

Applicants that state a degree of disability, duly proven and equal to or above 90%, shall have a bonus of 20% on criterion A – Merit of the Applicant. Applicants that state a degree of disability, duly proven, equal to or above 60% and under 90%, shall have a bonus of 10% on this criterion.

**Criterion B - Merit of the Work Programme. The merit of the work programme has a relative weight of 40% and takes into account the following two sub-criteria with same weights 50%:**

B1 – Justified relevance of the study object.

B2 – Feasibility of the work programme.

*Criterion B = (A1 × 0.5) + (A2 × 0.5)*

**Criterion C - knowledge and interest in the host country's culture and/or language.**

This criterion has a relative weight of 10% and takes into account the interest of the applicant on the host country. This criterion is intended to assess the candidate's interest in the country to which he is applying, valuing knowledge of the language of the host country and / or knowledge of the foreign language mostly spoken in that country.

**Criterion D – Number of mobilities carried out.**

Candidates that do not have realized mobilities will be encouraged, with a supplement score of 10% for the first mobility, decreasing proportionally the score of this criterion, according to the number of mobilities carried out within the scope of the AMIGO project

**b) INCOMING Students:**

The applicants should send to [icm@ipt.pt](mailto:icm@ipt.pt) the next documents (in a single email ):

- o *Curriculum vitae ( Europass Format; max 5 pages);*
- o Copy of passport;
- o Motivation letter ( max 1 page);
- o Letters of recommendation (one);
- o Diplomas and certificates of qualifications (copies) ;
- o Academic records ( ToR);
- o Proof of proficiency in Portuguese and / or English and / or in the language in the host country;
- o Official proof of socio-economic status (if declared to have economic difficulties).

**Selection criteria to students**

All applications admitted will be evaluated and graded from 1 (minimum) to 20 (maximum) in each of the three evaluation criteria:

**A. Merit of the applicant.**

**B. knowledge and interest in the host country's culture and/or language.**

**C. Number of mobilities carried out.**

Applicants will be ranked according to the weighted average of the score obtained in the three criteria, according to the following relative weighting: **70%** Merit of the Applicant (A); **20%**

knowledge and interest in the host country's culture and/or language (B), **10%** number of mobilities done, (C), converted into the following formula:

$$\text{Final Score} = (0.70 \times A) + (0.20 \times B) + (0.10 \times C)$$

Applicants whose application is scored with a final grade lower than 50% are not eligible for studentship granting.

**Criterion A - Merit of the applicant**, is evaluated based on two sub-criteria:

A1. Academic performance (reflecting the academic degree grades), with a relative weight of **70%** in the Merit of the Applicant. The academic performance sub-criterion is calculated according to the final classification indicated in the academic degree certificate(s), submitted by the applicant in the application form (Graduate degree; Master degrees/Integrated Master degree)

A2. Motivation letter, with a relative weight of **30%** in the Merit of the Applicant. The classification of this sub-criterion should consider the clear identification of the applicant's motifs to submit the application.

$$\text{Criterion A} = (A1 \times 0.7) + (A2 \times 0.3)$$

Applicants that state a degree of disability, duly proven and equal to or above 90%, shall have a bonus of 20% on criterion A – Merit of the Applicant. Applicants that state a degree of disability, duly proven, equal to or above 60% and under 90%, shall have a bonus of 10% on this criterion.

**Criterion B - knowledge and interest in the host country's culture and/or language.** This criterion has a relative weight of **20%** and takes into account the interest of the applicant on the host country. This criterion is intended to assess the candidate's interest in the country to which he is applying, valuing knowledge of the language of the host country and / or knowledge of the foreign language mostly spoken in that country.

**Criterion C - Number of mobilities carried out.** Candidates that do not have realized mobilities will be encouraged, with a supplement score of **10%** for the first mobility, decreasing proportionally the score of this criterion, according to the number of mobilities carried out within the scope of the AMIGO project.

## General Rules

Travel distances are calculated using the Distance Calculator supported by European Commission. Staff Incoming Per diem is 160 €. Incoming Student grant is 850€ per month.

All grants are calculated on the Beneficiary module platform, taking into consideration the number of days and the travelling support, according to the origin of each selected applicant.

## Travel support

Travel distances <sup>15</sup>	In case of standard travel	In case of green travel <sup>16</sup>
Between 10 and 99 KM	€23 per participant	Not applicable
Between 100 and 499 KM	€ 180 per participant	€ 210 per participant
Between 500 and 1999 KM	€ 275 per participant	€ 320 per participant
Between 2000 and 2999 KM	€ 360 per participant	€ 410 per participant
Between 3000 and 3999 KM	€ 530 per participant	€ 610 per participant
Between 4000 and 7999 KM	€ 820 per participant	Not applicable
8000 KM or more	€ 1,500 per participant	Not applicable

<sup>15</sup> Travel distances must be calculated using the [Distance Calculator](#) supported by the European Commission. The travel distance for one direction is used to calculate the EU grant amount for the round trip. Use of sustainable means of transport for mobility.

<sup>16</sup> Use of sustainable means of transport for mobility.

## Available Grants on this CALL

REF to the application	Activity code	Direction	Country of origin	Sending University	Number of available grants	Each flow Total duration (full months)	Days Duration Each grant	Total each cost/flow/GRANT (*)
1	HE-SM-STA	Incoming	Burkina Faso	E10218553 - IPERMIC - Université Joseph Ki-Zerbo de Ouagadougou	2	0	12	2 450.00 €
2	HE-SM-STA	Incoming	Mozambique	E10205422 - UNIVERSIDADE EDUARDO MONDLANE	1	0	7	2 620.00 €
3	HE-SM-STA	Incoming	Angola	E10193406 - UNIVERSIDADE AGOSTINHO NETO	2	0	10	2 420.00 €
4	HE-SM-STA	Incoming	Namibia	E10205525 - UNIVERSITY OF NAMIBIA	1	0	9	2 260.00 €
5	HE-SM-STA	Incoming	Nigeria	E10111548 - UNIVERSITY OF IBADAN	2	0	11	2 580.00 €
6	HE-LM-SMS	Incoming	Nigeria	E10111548 - UNIVERSITY OF IBADAN	1	2	60	2 520.00 €
7	HE-SM-STA	Incoming	Cape Verde	E10219843 - Universidade de Cabo Verde	1	0	12	2 450.00 €
8	HE-SM-STA	Incoming	Tunisia	E10038842 - UNIVERSITY OF KAIROUAN	1	0	10	1 875.00 €
9	HE-LM-SMS	Incoming	Morocco	E10028436 - Faculty of Sciences, Chouaib Doukkali University	1	2	60	1 975.00 €
10	HE-LM-SMS	Incoming	Egypt	E10204667 - THE AMERICAN UNIVERSITY IN CAIRO	3	3	90	3 080.00 €
11	HE-SM-STA	Incoming	Egypt	E10204667 - THE AMERICAN UNIVERSITY IN CAIRO	1	0	10	2 130.00 €
12	HE-SM-STA	Incoming	Montenegro	E10208590 - JAVNA USTANOVA UNIVERZITET CRNE GORE PODGORICA	1	0	12	2 280.00 €
13	HE-SM-STA	Incoming	Albania	E10220564 - University of Tirana	1	0	12	2 280.00 €
14	HE-SM-STA	Incoming	USA	E10207026 - THE REGENTS OF THE UNIVERSITY OF CALIFORNIA	1	0	11	3 260.00 €

(\*) These are indicative maximum values; the value of the final grant is calculated according to the conditions of each flow

STA = Mobility for teaching – staff ; SMS – mobility for study - Students