



**INTERNATIONAL CREDIT MOBILITY
CALL FOR APPLICATIONS
What is international credit mobility?**

For over 25 years, Europe has funded the Erasmus programme, which has enabled over three million European students to spend part of their studies in another higher education institution (HEI) in Europe. Erasmus+ continues these opportunities, allowing for mobility to other continents (between the so-called "Programme" and "Partner Countries").

Erasmus+ now offers opportunities for students to study or train and staff to teach or train in HEIs beyond Europe. It also makes the same opportunities available for staff and students from countries beyond Europe to come to participating HEIs in Europe. This is known as International Credit Mobility and is an activity under Key Action 1 Mobility.

How to apply

The application for students and staff is done by email. The applicant is asked to send it to icm@ipt.pt

Applicants will have to apply with proper application documents available on the following website: <http://www.gri.ipt.pt/?pag=44&lng=PT>

All the communication with the applicant will be done by email therefore it's very important that a valid email address is presented on the application. The applicant will be asked to submit the application before the deadline of the Application Process. With the application form you have to attach the following documents:

a) Students:

1. *Curriculum vitae*
2. Copy of passport or other identification document
3. Motivation letter
4. Letters of recommendation (at least one)
5. Diplomas and certificates of qualifications
6. Academic record
7. Proof of proficiency in English or Portuguese language
8. Official proof of socio-economic status (if declared to have economic difficulties)
9. ICM Application Form
10. Learning agreement proposal

b) Staff

b1) Incoming mobility

1. Curriculum vitae
2. Copy of passport or other identification document
3. Proof of affiliation to the sending University
4. Motivation letter that shall include any experience of previous mobility programs and explain how your application will benefit their own research work and how it can contribute to an improvement of procedure in your country and your institution, both in terms of teaching methods learning, whether of research methodologies, the joint research, the procedures of academic management and administration, yet both in terms of international quality assurance and cooperation.
5. Letters of recommendation (at least one)
6. Copies of Diplomas and certificates of qualifications
7. Proof of proficiency in English or Portuguese language or statement of honour
8. ICM Application Form
9. Work plan including activities chronogram (STT or STA agreement proposal)

b2) Outgoing mobility

1. *Curriculum vitae*
2. Copy of passport or other identification document
3. Motivation letter that shall include any experience of previous mobility programs and explain how your application will benefit their own research work and how it can contribute to an improvement of procedure in your country and your institution, both in terms of teaching methods learning, whether of research methodologies, the joint research, the procedures of academic management and administration, yet both in terms of international quality assurance and cooperation.
4. Superior authorization to carry out the mobility (after and if selected)
5. Diplomas and certificates of qualifications or statement that they are archived at DRH-IPT
6. Proof of proficiency in English or other required language or statement of honour
7. Work plan including activities chronogram (STA or STT proposal)
8. ICM Application Form
9. Proof of the work plan acceptance by the partner university (signed STA or STT Agreement proposal after selection and nomination)

Application deadline

The application process and deadlines will be disseminated through the IRO Newsletter. Late or incomplete applications will not be considered.

In the event there are still places available, a new round of applications will be open always through IRO Newsletter.

The results will be available and may be consulted at International Relations Office us at IPT Tomar Campus

General Selection criteria to

students:

Academic merit; motivation; knowledge and interest in the host country's culture and/or language; the academic/activity/work plan; and the socio-economic condition of the candidates

teaching and training staff:

Motivation; knowledge and interest in the host country's culture; Work plan and its adequacy to the host/sending universities strategy, interests and reality.

If the above criteria are fulfilled, priority will be given to candidates who are on mobility for the first time.

Available Grants, Specific Selection criteria and Eligible Scientific areas (if applied) will be disseminated through the IRO Newsletter

For more information contact icm@ipt.pt